



## CITY OF LONG BEACH

### EMPLOYMENT OPPORTUNITY

Environmental Health Specialist I Non-Career (Part-time/Unclassified)

Bureau of Environmental Health

\$21.973 - 29.815 per hour

## DEPARTMENT OF HEALTH & HUMAN SERVICES

### POSITION:

The Department of Health and Human Services is recruiting for three part-time Environmental Health Specialist I Non-Career positions to work in the Consumer Protection Program in the Bureau of Environmental Health. The selected candidates will work under the general direction of the Consumer Protection Program Supervisor and will be responsible for the performance of retail food facility inspections, retail tobacco facility inspections, and public swimming pool/spa inspections, along with other Environmental Health related inspections. These positions will work out of the Main Health Department Headquarters, located at 2525 Grand Avenue in Long Beach. Non-career employees are not typically eligible for health/dental/vision benefits; however, they may be eligible for sick leave benefits. Non-career employees are limited to 1600 work hours per service year and are not guaranteed a minimum number of work hours.



### EXAMPLES OF DUTIES:

- Inspects establishments and special events engaged in the manufacturing, processing, handling or dispensing of food; inspects public swimming pools; inspects tobacco retail facilities, and other establishments subject to public health licensing.
- Investigates citizen complaints regarding community sanitation.
- Collects samples of food, water, beverages and other matter for laboratory analysis.
- Issues notices of health violation.
- Performs analyses, studies, surveys and reports.
- Inspects street vendors and other mobile food operations.
- Advises and educates businesses, nonprofits and other government agencies on the prevention and/or correction of nuisances and unsanitary conditions.

### EXAMPLES OF DUTIES CONT.:

- Performs educational outreach to members of the public and business community on food protection and other related environmental topics.
- May appear as a witness in legal proceedings relating to enforcement of local and state sanitation laws.
- Performs other related duties as required.

### QUALIFICATIONS:

- Possession of a Bachelor's Degree from an accredited college or university in Environmental Health, Biological Sciences, Sanitary Engineering, Public Health or closely related field.
- A valid California State Certification as a Registered Environmental Health Specialist.
- Minimum six months paid experience performing the duties of a Registered Environmental Health Specialist.
- Possession of a valid Class C California Driver's License.

### SUCCESSFUL CANDIDATE WILL DEMONSTRATE:

- Good oral, written and comprehension skills.
- Ability to communicate effectively with supervisor and co-workers.
- Ability to follow written and oral instructions and be detailed oriented.
- Ability to adapt to varying assignments.
- Flexible work schedule (some nights and weekends required).
- Good computer skills.
- Excellent customer services and phone skills.

### APPLICATION PROCESS:

This recruitment will close at 4:30 p.m. (Pacific Time) on August 28, 2015. To be considered, please email a letter of interest and resume to the email address below. Please include "EH- Req HE15-058 EH EHS I- NC" in the email subject line.

**[LBDHHS-JobApplications@longbeach.gov](mailto:LBDHHS-JobApplications@longbeach.gov)**

Résumés will be reviewed for depth and breadth of experience, and for level and relatedness of education. The most qualified candidates will be invited to participate in further selection procedures. Applicants who do not meet the minimum requirements will not be considered.

(Req. HE-15-058)

***The City of Long Beach is an Equal Opportunity Employer. We value and encourage diversity in our workforce.***

*The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, or if you would like to request this information in an alternative format, please call (562) 570-4009. Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for positions interacting with the public.*